

DENTAL PATIENT SAFETY PRINCIPLES

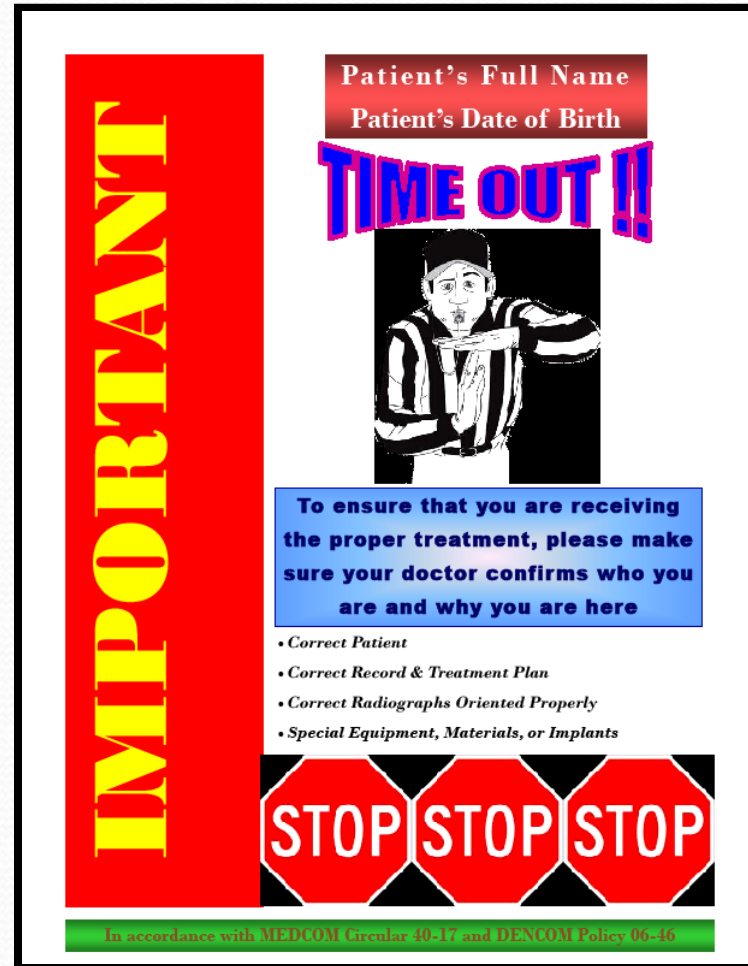
TIME-OUT!!!

Adapted from
Universal Protocol: Procedure Verification
Policy

MEDCOM Reg 40-54 (23FEB09)

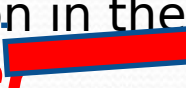
Previous **Time-Out** Policy

Surgical/Procedural Site Verification (MEDCOM Circular 40-17)



Award winning poster
LTC Wargo, FT Campbell

Universal Protocol: **Time-Out** Policy (Procedure Verification) (MEDCOM Reg 40-54)

- New MEDCOM/DENCOM Universal Protocol Policy (MEDCOM Reg 40-54)
- New documentation in the form of a **Sticker** 
 - Based on MEDCOM Form 741-1 for Non-OR settings
 - Patients (supposedly) at minimal risk for error
- Requires changes from MEDCOM Circ 40-17 and what was listed on Time-Out Poster (referee)

Universal Protocol Checklist

Pre-procedure verification confirms correct patient, procedure, positioning site/site, blood products and special equipment (as applicable)

The procedure site was marked (or used alternate marking method)

Note: not required for obvious wound/lesion, single organ procedures, procedures without intended laterality (e.g. mesiodens and lingual frenectomy) or procedures in which there are no pre-determined sites of insertion.

A "Time Out" was performed immediately before the procedure noting the above as well as confirming the patient position, relevant images and labs, antibiotics, fluids, and safety precautions IAW MEDCOM Reg 40-54

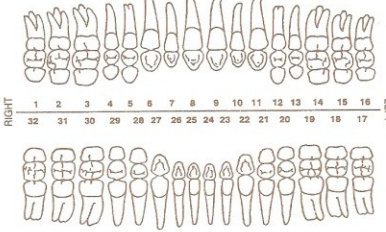
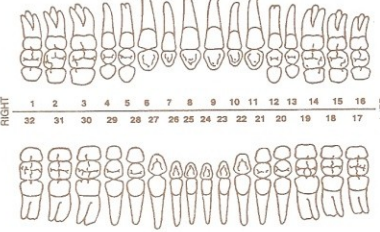
Team agrees on procedures to be done:

By:

And:

Date/Time:

Universal Protocol: **Time-Out** Policy (Procedure Verification) MEDCOM Reg 40-54

PREVIOUS EDITION NOT USABLE		AUTHORIZED FOR LOCAL REPRODUCTION	
MEDICAL RECORD		DENTAL - CONTINUATION	
SECTION III. ATTENDANCE RECORD			
15. RESTORATIONS AND TREATMENTS (Completed during service)		16. SUBSEQUENT DISEASES AND ABNORMALITIES	
			
REMARKS		REMARKS	
17. SERVICES RENDERED			
Date	Diagnosis - Treatment	Class	Operator and Dental Facility
Universal Protocol Checklist			
<input type="checkbox"/> Pre-procedure verification confirms correct patient, procedure, consent, positioning, site/side, blood products and special equipment (as applicable)			
<input type="checkbox"/> The procedure site was marked (or used alternate marking method)			
Note: not required for obvious wound/debridement, midline, single organ procedures, procedures without intended laterality (e.g., mesiodistal and lingual frenotomy) or procedures in which there are no predetermined sites of insertion.			
<input type="checkbox"/> A "Time Out" was performed immediately before the procedure noting the above as well as confirming patient's position, relevant images and labs, antibiotics, fluids, and safety precautions (AW MEDCOM Reg 40-54).			
Team agrees on procedures to be done:			
By: <i>Diane Edwards, Col, DC</i>			
And: <i>Debrae James, RFA</i>			
Date/Time: <i>17 JUL 09 @ 1330</i>			
RELATIONSHIP TO SPONSOR			
SPONSOR'S NAME			
SPONSOR'S ID NUMBER (SSN or Other)			
DEPART./SERVICE			
HOSPITAL OR MEDICAL FACILITY			
RECORDS MAINTAINED AT			
PATIENT'S IDENTIFICATION (For typed or written entries, give: Name - last, first, middle; ID no. (SSN or other); hospital or medical facility)			
REGISTER NO.			
WARD NO.			

DENTAL - CONTINUATION
Medical Record

STANDARD FORM 603A (REV. 11/2002)
Prescribed by GSA/ICMR FMR (41 CFR) 102-114.30(g)

Universal Protocol: Time-Out Policy

NOTE CHANGES

[illegible]

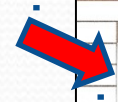
1st: Verify Pre-Procedure

2nd: Mark Site OR Use Alternate Marking

**3rd: Complete and document
TIME-OUT
immediately
before starting
procedure**

1st: Pre-Procedure Verification

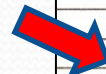
- Confirm Correct Patient/Correct Record
 - Bare Minimum – 2 Identifiers
 - Patient's full name
 - Patient's date of birth (DOB)
 - Can use other identifiers *in addition*
 - Patient's CAC
 - Patient's SSN
- Confirm 2 patient identifiers and confirm correct dental record (+ any additional documentation) as soon as patient is seated in your dental chair
- Confirms you have **the right patient and right documentation**



17. SERVICES RENDERED	
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1st: Pre-Procedure Verification (Cont'd)

- Confirm *Procedure*
 - Ex) MOD amalgam
- Confirm *Positioning*
 - Ex) Upper right sextant
- Confirm *Side/site*
 - Ex) #3 – Max 1st molar
- Confirm *Specific equipment supplies/equipment*
 - Available
 - In treatment area
 - In good working order



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Use Alternate Marking Method

1st: Verify Pre-Procedure

2nd: Mark Site OR
Use Alternate

- Site marking OR ALTERNATE marking **required for ALL** operative/invasive procedures

- Exceptions**

- Obvious wound/lesion
- Single organ procedure
- Without intended laterality
- No pre-determined site


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Use Alternate Marking Method *(Cont'd)*

1st: Verify Pre-Procedure

2nd: Mark Site OR
Use Alternate

- Accepted alternate methods for dental procedures



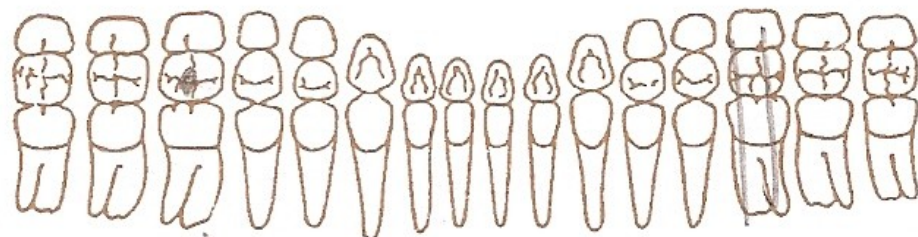
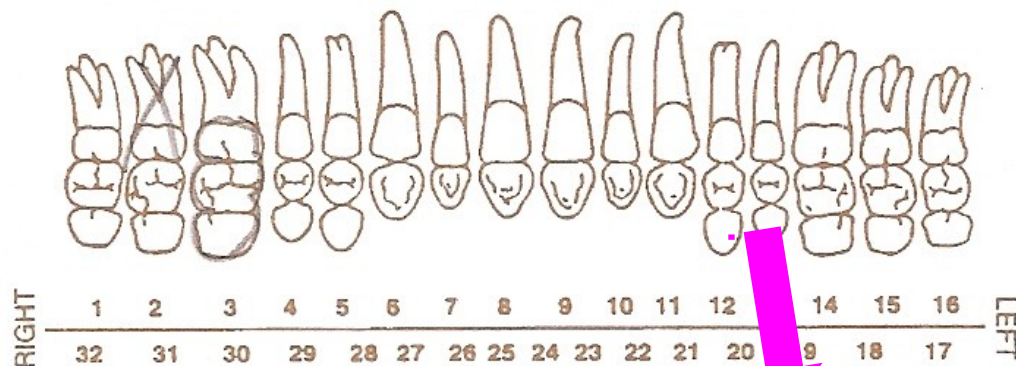
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- Mark on radiograph screen / print-out
- Mark on dental diagram (603A chart)

TAL - CONTINUATION

ANCE RECORD

16. SUBSEQUENT DISEASES AND ABNORMALITIES



W

12 DEC 08

MARKS

perio ext #19
pos - #3;

ENDERED




document **TIME-OUT** immediately before starting procedure

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THE **TIME OUT** STICKER

17. SERVICES RENDERED			
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document **TIME-OUT** immediately before starting procedure *(Cont'd)*

- Confirm everything already verified
- Operating provider pro-actively leads **TIME-OUT**
- Includes all team members
- Confirms safety precautions IAW MEDCOM Reg 40-54
- Confirms antibiotics/fluids

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document **TIME-OUT** immediately before starting procedure (Cont'd)

- Sign sticker
- **“By”** – Licensed Team member who performed the **TIME-OUT**
- **“And”** – At least one member of the Team present who participated in the **TIME-OUT**
- **“Date/Time”** – When the **TIME-OUT** occurred

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Who should place the sticker
in the record?

1. The Dentist

2. The Wonderful Dental Assistant

The assistant can place the unsigned sticker into the record
once the patient arrives

■

When do you put the sticker in the record?

Before the patient arrives

After the patient arrives

When you do the time out

After the procedure

■

When should you use the **TIME-OUT** Sticker?

- Any time you are doing an irreversible/invasive procedure
 - Operative
 - Extraction
 - Endodontics
 - Crown and Bridge
 - Perio Surgery
 - Removing more than half the enamel to the dentin
 - PRRs – Yes
 - Sealants & Enameloplasty – No
 - Local Anesthesia and ScRP – including RDHs

How does the **TIME-OUT** sticker help you legally?

- It shows you verified your patient
- It shows what time you started your procedure
- It shows that you verified the location of treatment
- It shows you had everything you required to do the procedure
- **It shows you and the Team took every precaution you could to ensure patient safety**
- It is the standard of care → Shows you performed the standard of care

Does Procedure Verification stop after the Time Out Sticker is completed?

1. Yes, of course

2. No, Procedure Verification goes on throughout the procedure

Throughout the procedure the dental assistant should double check the dentist to ensure the Team is:

- Giving local anesthesia in the right location
- Working on the right tooth, doing right procedure
- Not getting distracted during the procedure